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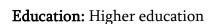
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1981-1986 - completed the programme with a Major in Georgian language and literature,

Faculty of history-philology, Iakob Gogebashvili Telavi Pedagogical Institute.

## Working Experience: secretary

From 1988 till now – secretary of the Rector office at Iakob Gogebashvili Telavi State University.

From 1980 – till 1988 – specialist of the military and physical training faculty at Iakob Gogebashvili Telavi Pedagogical Institute.

Computer skills: Microsoft Excel; PowerPoint; Windows XP; Linux; Internet.

Language proficiency: Georgian (native), Russian (intermediate), English (basic).

Hobby: reading books, listening to music, cooking

